

[Date posted 4/10/23]

WCMA is looking for:

Title: Martial Arts School Manager

Location: [Vancouver WA]

Salary: Start \$16 per hour

Schedule: Part-time, 34 hours per week (Weekdays 3pm-9pm, Weekends 8am-12pm)

Job Description:

We are seeking a dedicated and passionate Martial Arts School Manager to join our team at World Class Martial Arts. The Manager will be responsible for overseeing the day-to-day operations of the school, including financial management, marketing, scheduling, and staff management. The ideal candidate should have experience in management, customer service, and organizational skills.

Responsibilities:

- Oversee the daily operations of World Class Martial Arts.
- Manage a team of instructors and staff members.
- Develop and implement marketing strategies to promote the school.
- Manage the school's budgeting, invoicing, and Schedule classes, seminars, and events.
- Provide excellent customer service to students and parents.
- Maintain a positive and professional image of the school.

Requirements:

- Management experience in a martial arts school or related field.
- Excellent communication, organizational, and leadership skills.
- Strong customer service skills.
- Knowledge of business practices and financial management.
- Ability to work in a fast-paced environment and manage multiple tasks.
- Must be available to work the specified schedule.
- In addition to the base salary, after three months of employment, will be eligible for a monthly commission. This commission will be based on the school's performance and Manager's contributions to its success.

Job Types: Full-time, Part-time

Salary: Start \$16 per hour

Schedule:

- 4 hour shift
- 8 hour shift

Supplemental pay types:

- Commission pay

Ability to commute/relocate:

- Vancouver, WA 98683: Reliably commute or planning to relocate before starting work (Required)

Work Location: One location

If you meet the above qualifications and are interested in joining our team at World Class Martial Arts, please submit your resume and cover letter. Or if you know of someone who fits the job description and criteria have them email or give us a call! We look forward to working with you!

Email: Info@uswcma.com // Sangyun@mail.com

Call: (360) 883-3399